



## Host a Meeting in Zoom



1. To host a meeting in Zoom, open your Zoom Client and click Sign In

2. Type in your Zoom credentials and click the blue Sign In button



## 3. Click the Meetings tab



4. Click on the meeting you created for your class (if you need to create a Zoom meeting, consult the *Creating a Zoom Meeting* help document or contact the Help Desk)



5. Once you've clicked on the meeting you want to launch, click the blue **Start** button

Zoom - Pro Account					– 🗆 X
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C Upcoming Recorded	+				
817-923-1921 My Personal Meeting ID (PMI)	Demo Meeting Recurring				
Recurring meeting		Meet	ting ID: 879-52	-637	
Demo Meeting Meeting ID: 879-597-637		S Jo	tart bin from a Roor	Copy Invitation	✔ Edit X Delete
		Show	Meeting Invita	tion	

Need further assistance? Contact Campus Technology at (817) 921-8555 or campustechnology@swbts.edu