

International Student Transfer Recommendation

Southwestern Baptist Theological Seminary | The College at Southwestern
J.D. Havard School for Theological Studies

INSTRUCTIONS TO STUDENT

Immigration regulations require the Office of International Student Services to verify all applicants' statuses at the current school prior to completing the transfer process. By completing Section I, you give your current advisor the permission to provide Southwestern Seminary with this information confidentially. Please ask your current advisor (DSO) to complete Section II of this recommendation. You advisor will need to return this recommendation.

[The information requested on this form is required to complete your Admission process.]

Note: All new international students are required to attend the New International Student Orientation

Section I: Student Information (to be completed by Student)

Student's Name: _____ Phone: _____
[Last, First and Middle (if applicable)]

E-mail: _____

Address: _____
(Street, Apt.) (City) (State) (ZIP)

By my signature below, I give permission for my current school to release any information requested by Southwestern Baptist Theological Seminary and release my right to any access to this information.

Signature: _____ Date: _____

Message to International Student Advisors / Designated School Officials:

Submitting this Transfer Recommendation form to Southwestern Baptist Theological Seminary does not mean that the student is accepted and ready for SEVIS transfer. All accepted students are provided with Acceptance Letters in order to request for SEVIS release from your institution (Transfer Out of your institution). **Southwestern Seminary will not accept students who are currently Out of Status in SEVIS**, as indicated in the Southwestern Seminary Academic Catalog (<http://www.swbts.edu/catalog/>).

Section II: Transfer Recommendation (to be completed by Designated School Official)

Type of Visa: _____ I-94 / Admission Number: _____ Date Student Entered U.S.: _____

SEVIS ID#: _____ Is this student completing a program/degree? Yes No

Degree Program: _____ Date Degree Completed: _____

Is this student's I-20 active in SEVIS? Yes No If NO – date of completion/termination: _____

If YES – Anticipated Transfer Release Date: _____

Is this student currently on Optional Practical Training? Yes [a copy of OPT Card required] No

Is this student in legal status with immigration? Yes No If NO – the date reinstatement filed: _____

Is a SEVIS DATA FIX (record correction) pending? Yes No If YES – date filed: _____

Additional Comments: _____

Name of Institution: _____

PDSO / DSO's Name: _____ PDSO / DSO's Signature: _____

School Address: _____

Phone: _____

PDSO / DSO's e-mail: _____ Date: _____

Please return this form to: Office of International Student Services
Southwestern Baptist Theological Seminary
PO Box 22146, Fort Worth, Texas 76122

SEVIS School Code for: The College at Southwestern (Fort Worth, Texas) DAL214F01206000
Southwestern Baptist Theological Seminary (Fort Worth, Texas) DAL214F00919000
J.D. Havard School for Theological Studies (Houston, Texas) HOU214F01262000

Contact Information: Office of International Student Services
Phone: (817) 923-1921 ext. 3970
FAX: (817) 921-8753
e-mail: iss@swbts.edu